

carlymaloney.weebly.com



Aug 2013 - Present

### **EXPERIENCE**

## Event Development Intern, Kidney Walk and NKF Golf Classic

## **National Kidney Foundation**

- Created Press Releases and Media Kits for distribution
- Managed Teams and Walker Kits for National Kidney Walk in Pittsburgh
- Implemented challenges with donations, promoted through e-blasts
- Developed various signage calling for donations and volunteers
- Contacted sponsors and local businesses for donations

#### **Communications Intern**

## Pittsburgh Airport Area Chamber of Commerce

Jan - May 2013

- Sent weekly e-blasts, managed Constant Contact correspondence
- Assistant Editor for the Flightline, PAACC Quarterly Newsletter
- Served as ambassador to the chambers publics, members, & community

### **Colonial Ambassador**

## Office of Admissions - RMU

Aug 2012 - Present

- Gave weekly tours to prospective students and families
- Promoted the University to visitors during open houses & Saturday visits

# **SPECIAL PROJECTS**

## **Public Relations Campaigns**

Fall 2013

- Launched campaign encouraging RMU students to recycle on campus
- Researched issues and competition, produced budget and timeline
- Compiled data from surrounding universities and communities

#### **Communications Seminar**

Fall 2013

Karma Kommunications Team Member

- Planned event to raise money for Alex's Lemonade Stand Foundation
- Produced timeline, event packet, and maintained contact with ALSF
- Communicated with donors, sponsors, judges, and RMU community

# **Advertising and Communications Strategies**

Spring 2012

Marketing and PR Campaign for America's Natural Gas Alliance

- Research Department member
- Composed and distributed surveys and analyzed results
- Collaborated with social media team, utilized marketing strategy

## SKILLED IN

















### **ACTIVITIES**

**EDUCATION** 

Current GPA: 3.50

Public Relations Society, President Student Government Association, Vice President Class of 2014, President (2012-2013) Claddagh Club, Vice President Lambda Pi Eta Communications Honor Society



**Robert Morris University BA** in Communication/Public Relations Minor: International Business Expected graduation date: May 2014